

Instructions

Important Announcement

Following the Call for Proposals, CVs submitted should comply with THIS FORMAT. Also CVs generated automatically from FECYT are allowed.

GENERAL CONSIDERATIONS

Following the call it is recommended to use the following format when filling the document: Font Times New Roman / Calibri / Arial (minimum size 11), single interlineal space, lateral margins of 2.5 cm and top and bottom margins of 1.5 cm.

Max. length of the whole document (Part A, B and C) cannot exceed four pages. The system WILL NOT ALLOW you to upload larger documents.

PART A. PERSONAL INFORMATION

Researcher ID is a unique identifier that consists of alphanumeric characters that enable researchers to manage their publication lists, track their times cited counts and h-index, identify potential collaborators and avoid author misidentification. It is hosted by Web of Science.

Access: Web of Science > My Tools > Researcher ID.

Author ID is a unique identifier that consists of alphanumeric characters that enable researchers to manage their publication lists, track their times cited counts and h-index, identify potential collaborators and avoid author misidentification. It is assigned automatically by SCOPUS. You can find an author identifier by running a search for that author. It will appear underneath the author details.

Access: SCOPUS > Author Feedback Wizard > Researcher name.

Open Researcher and Contributor ID (ORCID) provides a persistent digital identifier that distinguishes the researcher from every other person and, through integration in key research workflows such as manuscript and grant submission, supports automated linkages between you and your professional activities ensuring that your work is recognized.

Access: www.orcid.org

A.3. Indicators of Quality in Scientific Production

Please add information on a) total number of citations, average number of citations during the last five years, b) total number of publications in the first quartile (Q1) and first decile (D1), c) h-index, d) thesis supervised, and e) any other indicators that you may consider relevant.

To calculate these values, use default data collected in the Web of Science or Scopus. When this is not possible, other indicators may be used, specifying the reference database.

PART B. FREE SUMMARY OF CV (Max. of 3.500 characters, including spaces)

Describe briefly your scientific career, the main scientific-technical achievements, and the mid-to-long term scientific-technical interests and objectives of your research agenda. Indicate any other aspects that you may consider important to understand your career path.

PART C. ACCOMPLISHMENTS (Order by typology)

Given the limitations in number of characters, please mention the most relevant achievements sorted by the typology that best suits your scientific profile. Please be clear and avoid ambiguities.

Use reverse chronological order within each section. Limit your merits over the past 5 years, except for those which have an extraordinary importance for your CV.

C.1. Publications

Include a full review of relevant 5 to 10 publications.

In case of an article, please include authors in order of signature, year of publication, title of the article, name of the journal, volume, start page to end page.

If it's a book or chapter of a book, include its publisher and ISBN also.

If there are many authors, please indicate the total number of signatories and the position of the researcher (total number/ position of researcher) as for example 95/18.

C.2. Participation in Research, Development and Innovation Projects

Indicate the most important projects in which you have participated (maximum 5 to 7 projects), including a) its reference, b) title, c) funding body and call for proposals, d) name of the principal investigator and his/her institution affiliation, e) date of start and end of the project, f) amount of subsidy, and g) your type of participation, e.g.: researcher, principal investigator, European project coordinator, etc..

C.3. Participation in Research, Development and Innovation Contracts

Indicate the most important contracts in which you have participated (maximum 5 to 7 contracts), including a) title, b) company or entity, c) name of principal investigator and his/her institution affiliation, d) date of start and end of the contract, and e) amount of funding.

C.4. Patents

Indicate the most important patents and other intellectual property in which you have collaborated. Give a) the order of signing authors, b) reference, c) title, d) priority countries, e) date, f) holder entity and companies that are exploiting the patents.

C.5, C.6, C.7... Other

By sequential numbering (C.5, C.6, C.7 ...) please include any other achievements that you deem necessary, such as for example: direction of works, participation in assessment or advisory tasks, membership of international committees, management of scientific activity, editorial boards, scientific awards, etc.

FINAL CONSIDERATIONS

Please remember that all the submitted achievements must be presented concisely, including dates or periods for each performance.

The short CV aims to facilitate, organize and streamline the evaluation process. The use of the individual researcher identifier facilitates access to the published scientific papers and information on the impact of each of them.

Remember that only CVs submitted either in this format or in CVN abridged version will be taken into consideration.