Annex 2. Supporting Document

Forward Strategic Research Programme

María de Maeztu Units of Excellence

Call 2023

# Guide to filling in this Supporting Document

1. *Include all the supporting information for Part 13 “Forward Strategic Research Programme” of the Application Form in this “Supporting Document”. Remember to make a reference, where appropriate in the Application Form, to the information showed in this annex.*
2. *Be careful that information provided in this annex is consistent with the application and other documentation submitted.*
3. *Follow the template below.* ***DO NOT INCLUDE FURTHER INFORMATION****. Only small additional explanations on the scope of data provided in the tables are allowed.*
4. *Please do not remove this guide or the instructions contained along the template.*
5. *Convert the document in PDF.*
6. *Make sure the filename follows the format:* “**Annex\_2\_Supporting strategic research programme**” **+ the acronym of your unit in capitals**.
7. *The document must not exceed 4MB.*
8. *Before uploading, make sure the information given is clearly set in a friendly format.*
9. *Upload the PDF.*
10. *Maximum length of the document:* ***6 pages****, including the content of this template, which should not be removed.*

# Name of the Unit and Acronym:

# 1. Scientific and strategic goals of the Forward Strategic Research Programme. Feasibility and monitoring *(see section 13.1 of the application)*

* **Mandatory:**

**a)** Include a diagram showing a comprehensive outline of your forward strategic research programme

Figure 1:

In case you need to add an explanation, it should be placed in the “*Unit's Forward Strategic Research Programme*” and not in this annex.

**b)** Include as reference the set of indicators for the monitoring of the Forward Strategic Research Programme.

Select at least one outcome indicator related to each of the following aspects:

a) High impact scientific publications.

b) Other outcomes with high scientific, societal or economic impact (patents and other forms of IPR, their transfer and exploitation; relation to the business sector and other stakeholders, etc.).

c) Talent attraction and retaining, predoctoral and postdoctoral training.

d) External sources of funding, either competitive or non-competitive, especially private funding, if appropriate.

Provide a clear justification of the key performance indicators selected.

Please list in the table below the selected indicators referring to the aspects mentioned above and include if necessary, any other indicator showing the outcomes that best fit your forward strategic Research Programme. Add as many rows as needed.

|  |
| --- |
| Table 1: **Monitoring Indicators**  |
| **Indicator** | **Baseline (\*)** | **Source and date** | **Expected outcomes 2026** | **Means of verification** | **Further Comments** |
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*(\*) Please consider the latest date available and indicate it between brackets.*

* **Mandatory:** Add a Gantt Chart where the objectives, milestones and future activities are clearly planned in the timespan.

Figure 2:

# 2. Forward horizontal strategic objectives and activities. Training and recruiting; internationalization; exploitation and diffusion of research outcomes *(see section 13.2 of application)*

* **Mandatory:**

**a)** Provide a table with the total number of PhD students and Postdocs you aim to train during the 2023-2026 period, irrespectively of their funding source (please be aware that the PhDs grants you may wish to apply for should be stated in the application form).

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| --- |
| Table 2: **Prevision of training** |
|  | **2023** | **2024** | **2025** | **2026** |
| PhDs in total to be trained at the unit |  |  |  |  |
| Postdocs in total to be trained at the unit |  |  |  |  |

**b)** Provide a prevision of recruiting HR by priority areas, research lines or programmes

|  |
| --- |
| Table 3: **Prevision of recruiting** |
| *(Add as many Areas A, B, C, … as adequate for your unit)* | **Researcher****Full Time Equivalent (FTE)(\*)** | **Technical****Full Time Equivalent (FTE)(\*)** | **Other****Full Time Equivalent (FTE)(\*)** | **TOTAL Full Time Equivalent (FTE)(\*)** | **Number of people**  |
| **Priority area:** *Specify* |  |  |  |  |  |
| **Priority area:** *Specify* |  |  |  |  |  |
| **Priority area:** *Specify* |  |  |  |  |  |
| **Priority area:** *Specify* |  |  |  |  |  |
| **Priority area:** *Specify* |  |  |  |  |  |
| **TOTAL**  |  |  |  |  |  |

*(\*) Data expressed in FTE (the ratio of the number of hours actually worked —paid— during the corresponding year —part time, full time— by the number of legal working hours in the same period. One FTE is equivalent to one employee working full-time one year. To calculate FTE of a part-time employee, divide the yearly total working hours of that employee by the legal working hours of one working full-time employee at the unit).*